

2nd Grade Classroom Management

Teacher: Mrs. Wentzel

Classroom rules:

1. Love God and each other- Deuteronomy 6:5, John 15:17
2. Listen and obey- Psalm 119:10
3. Have a servant's heart- Galatians 5:13
4. Ask for permission and forgiveness- Proverbs 3:6, Ephesians 4:32
5. Do everything for the glory of God- 1 Corinthians 10:31
6. Have a good attitude- Philippians 2:14

Discipline Plan

When a student breaks a rule, color chart will change:

- Green: All children will begin on green and will stay on it if he/she follows rules
- Yellow: Verbal warning, child needs to stop and think about their behavior
- *Orange: 5 minutes of recess. Stop and talk to teacher on how to correct the situation.
- *Red: 10 minutes off recess. Parent contact and/or visit to the Principal

*If a child is on an orange or red card, they will fill out a reflection on their behavior during their time off at recess.

Severe disruption (such as hitting, fighting, defying teacher) will result in removal of a student from the classroom to the principal.

Incentive: Every day a student ends on a green, they will get one hole punch. This hole punch will be worth "1 cent". If a student does not end on a green, they do not get a hole punch that day. Every Friday during Bank Time, students will see how much "money" they earned and can decide whether or not to "purchase" an item from the treasure box or to "save" their money.

Planner and Binder

Planners will be filled out and sent home every day by the student. Students will fill out the assignments they did that day and mark their planner with the color they ended the day with from the flip chart. Parents are encouraged to talk to their child what happened during the day before calling/emailing the teacher. **Parents are to initial their child's planner every day.**

Binders with student's forms and homework/graded assignments will also be sent home every day. Please check your child's corrected work. *Students must bring their take-home binder back to school every day.* In addition, reading logs will be in binders and can be filled out whenever your child reads. Write how many minutes they read that day.

2nd Grade Classroom Procedures

Entering the classroom:

- Enter quietly and politely
- Don't interrupt other students
- Follow the appropriate procedures for each time of day (e.g., morning, after lunch, after a special class)

Morning procedures:

- If it is after 8:00 am, the student is late and is marked tardy (follow attendance policy set in place by the school)
- Enter the room politely and quietly
- Put away your backpack, lunch, coat, and water bottle
- Turn in your homework
- Sharpen 3 pencils
- Say memory work if required that day
- Follow morning message on the board
- Sit at your desk and read alone or do before-school work silently.

Getting out of seats/Lining up:

- Stand up quietly
- Push in your chair
- Line up without touching others or talking
- Face the front of the line
- Silent in our line

Lunch procedures:

- Wash hands
- Stand and fold your hands to pray
- Wait quietly at your desk
- Wait for row or name to be called to line up
- Take lunch and water bottle to the lunch room
- Sit at our assigned table

- Use inside voices

Recess procedures:

- Use the equipment appropriately
- Stay in the designated areas
- Listen for and follow the directions of teachers
- Teach each other the rules of the game before the start of play
- Follow the rules and keep them the same during play
- Resolve conflicts peacefully

Classroom job:

- Jobs are on a weekly rotation
- Every Monday students will have new job and will have them for a full week

Restroom procedures:

- Use in the morning before 8:00 am, lunch, recess
- Allowed to go when the teacher is not instructing, unless it is an emergency
- Use hand signal to ask during class
- Walk quietly to the restrooms
- Wash your hands with soap
- Leave the restroom clean
- Quickly and quietly return to your seat and continue working

School supplies:

- All supplies will be in each individual's desk and cubby
- Keep in desk three sharp pencils and an eraser
- Recap markers and glue

- If something belongs to another classmate, return it to them quietly
- A note will be sent home if a child runs out of a school supply
 - Please purchase more of that supply as soon as possible

What to do when finished:

- If you finish an assignment, first work on any unfinished assignments that are in your folder
- When you finish those, you may choose to read a book or ask to do another quiet activity

Getting a drink:

- Water bottles can be brought to school
- Water bottles will be placed at designated spot every morning
- Get drinks when coming in from recess
- Use hand signal to ask the teacher to get a drink during work time

Borrowing a classroom book:

- Pick out a book to read
- Sign out the book with teacher
- Bring it to your desk
- Safely store book in desk if you want to continue reading it
- When you are done, sign in book and put it in the book return basket
- Librarians will put books in the correct areas

Getting a tissue:

- Ask teacher using hand signal
- Quietly go and use the tissue
- Throw away tissue and use hand sanitizer/wash hands
- Quickly and quietly return to your seat

Classroom assignments:

- As soon as you get a paper, print your first name and class number at the top on the right-hand side
- Turn work in when complete
- If not complete at the end of the day, take home and return in the morning
- When assignment is incomplete, note will be sent home with assignment, child and parent sign, and assignment is brought back the following day complete
- Consequences will be given according to the school policy on incomplete homework

Emergency procedures:

- Stop everything immediately
- Quietly line up
- Stay with the class at all times
- Fire: Exit through the door and walk in line straight out toward the back of the parking lot
- Tornado: In the hall, kneel facing wall, head down by knees and wall, cover head with hands.
- Lockdown: Gather students in bathroom, closet, or back corner, close curtains, do not come out until told.

Desk Organization:

- Remove all loose papers
- Decide if they should go home or stay at school
- Put three pencils and eraser in the front of desk
- Put your folders and notebooks in desk
- Everything else goes in crate
- Pick up your trash and throw away

Classroom Behavior Cues:

- Hand Signals
 - 1 – bathroom
 - 2 – tissue
 - 3 – drink
 - 4 – sharpen pencil
 - 5 – question
- Color Chart
- Voice Level Chart
- Call and response

End-of-Day procedure:

- Color behavior chart
- Pack belongings
- Classroom jobs
- Tidy desk and floor
- Stack chairs
- Prayer